

Pontardawe Town Council, Office 2, 2nd floor, Pontardawe Arts Centre, Herbert Street, Pontardawe SA84ED

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6th May 2025

Dear Councillor

I wish to inform you that the Annual General Meeting of the above Council will be held on Monday 12th May 2025 at the Gallery, Pontardawe Arts Centre, Herbert Street, Pontardawe SA8 4ED with hybrid facilities by online platform Zoom.

I trust that you will be able to attend.

Yours faithfully

D Phillips

Town Clerk

**AGENDA**

1. Election of Mayor 2025/26
2. Election of Deputy Mayor 2025/26
3. Adopt Standing Orders 2025/26
4. Adopt Financial Regulation 2025/26
5. To consider Mayor’s & Deputy Mayors allowance for 2025/26
6. Agree Members Code of Conduct
7. To agree Committees terms of reference
8. To elect Members to serve on Council’s Committees 2025/26: Policy & Resources (Mayor & Deputy Mayor plus 6 Members), Planning (Mayor & Deputy Mayor plus 6 Members), Finance (Mayor & Deputy Mayor plus 6 Members), Personnel (Mayor & Deputy Mayor plus 6 Members), Development (Mayor & Deputy Mayor plus 6 Members), Eco & Wellbeing Committee (7 Members), Community Plan Steering Committee (7 Members)
9. To elect Members to serve on other Committees 2025/26: One Voice Wales (1 Member plus 1 Deputy), Town & Community Council Liaison Committee (Mayor plus one Member as Deputy), Pwllfawatkin Liaison (2 Members plus 2 Deputies), WREN (1 Member), Cwmnantllechi Liaison (1 Member and 1 Deputy), Arena/ Riverside Project (1 Member plus 1 Deputy) Gwrhyd Liaison (1 Member and 1 Deputy), Dementia Friendly champion (1 Member), NPT Nature forum (2 Members)
10. Bank Reconciliation Quarterly review (Members who do not hold a banking Mandate)
11. Bank Account Mandates – Unity Trust (4 Members), Nationwide (3 Members)
12. Annual Accounts